



## Government Of Maharashtra

Finance Department

### Directorate Of Accounts & Treasuries

New Administrative Building, 5th Fl. Computer Section, Madam Cama Road, Mantralay, Mumbai- 400 032

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No.DAT/Comp2026-2027/Toner Refill/408

Dt. 24 JUL 2026

#### QUOTATION NOTICE

**Subject: - Quotation for refilling & recycling of Toners/Cartridges of A3 Laser Printer, A4 Laser Printers and Multi Function Printers for the period From Dt.01.08.2026 to Dt.31.07.2027.**

This office intends to call quotations for refilling & recycling of Toners/Cartridges of A3 Laser Printer, A4 Laser Printers and Multi Function Printers. Hence you are requested to submit your per unit rate in sealed quotation for each of the below mentioned make/model of Toner/Cartridge.

| SR. NO. | MAKE / MODEL OF PRINTERS                    | MODEL NUMBER OF TONER / CARTRIDGE |
|---------|---------------------------------------------|-----------------------------------|
| 1       | HIP M706 - A3 LASER PRINTER                 | 93A                               |
| 2       | HIP M202 DW - A4 LASER PRINTER              | 88A                               |
| 3       | CANON IMAGE RUNNER 2004N                    | NPG59                             |
| 5       | KONICA MINOLTA BIZ HUB 205i                 | TN 118                            |
| 6       | HIP LASERJET PRO M305 DN - A4 LASER PRINTER | HP 77A                            |
| 7       | HIP LASER JET PRO 4004 DN- A4 LASER PRINTER | 152A                              |

#### **: Terms and Conditions for Toners / Cartridges Refilling & Recycling:**

1. The contract will be valid for the period from Dt.01.08.2026 to Dt.31.07.2027.
2. The authorized person shall visit the office as and when required.
3. The competent authority of Director, Accounts and Treasuries, Mumbai office reserves the right to cancel/terminate the contract at any time if refilling work is not satisfactory and complaints received regarding the print quality.
4. In case of any dispute the decision of the Director, Accounts and Treasuries, Mumbai office will be final and binding on both the parties.
5. The rates should be inclusive of all applicable taxes and duties.
6. Payment will be made on monthly basis on submission of bill after delivery of refilled toner/cartridges in good condition. This is only a tentative schedule of payment and does not confer any legal or other right on the firm to proceed against the office in the event of payment gets delayed due to any reason.
7. Refilling & Recycling of toner/cartridges shall be done by appropriate method adopted in this type of business. The toner ink/powder should be of the best quality and standard. If any refilled toner/cartridge is found defective or leaking, the same will be rejected and payment will not be made.
8. The duly stamped and signed quotation in sealed envelope should be submitted on or before **Date.30.07.2026 up to 03.00 p.m.**

  
Dy. Director (IT),  
Directorate, Accounts and Treasuries,  
Maharashtra, Mumbai.